

**TOWN OF PRINCESS ANNE  
PRESIDENT AND TOWN COMMISSIONERS  
PUBLIC MEETING/WORK SESSION  
MEETING MINUTES  
December 19, 2011 @ 6:00 pm  
LOCATION: Town Hall  
30489 Broad Street  
Princess Anne, MD 21853**

In Attendance: Vice President Winslow Parker, Commissioner Garland Hayward, Commissioner Frank White, Commissioner Joseph Gardner, Town Manager Brenda Benton, Code Compliance/Public Works Tracy Grangier, Chief of Police Scott Keller and AR/AP Clerk Deborah Hrusko.

**I. Call to Order**

Vice President Parker called the meeting to order

**II. FY 012 Monthly Budget Review**

Brenda Benton reviewed the information. All departments were under budget for November.

**III. Hazard Mitigation Plan Resolution**

Tracy Grangier reviewed the information

Vice President Parker read the resolution

Commissioner White motioned to pass the resolution

Commissioner Hayward second

All were in favor

Commissioner White motioned to go into work session

Commissioner Gardner second

All were in favor

**IV. Kayak Foundation Presentation**

Stan from the Kayak Company gave a presentation (see attached)

**V. General Parking Setbacks Entire Town**

Brenda Benton explained the information in the packets.

Commissioner White asked that a draft ordinance be done and be presented at a public hearing.

Commissioner Hayward said he wants input from Chief Keller and Tracy Grangier.

A draft ordinance will be presented at the next Work Session on January 16, 2011

**VI. Volunteer Board Appointments**

Brenda Benton explained the information that was in the packet and asked the Commissioner to review it and respond after the holidays.

**VII. Obstruction of Side walk Ordinance**

Brenda Benton reviewed the ordinance. The Commissioners want to hear from the local merchants. The ordinance pertains to public sidewalks. A study is to be done to see if any changes need to be made to the ordinance.

Commissioner Hayward asked what would be done to enforce the ordinance until the study is conducted.

At this point, the ordinance is to be enforced if a hazard or an ADA violation occurred for the next 60 days at the discretion of the Town Manager and her staff.

**VIII. Public Safety Proposed Increase of Part-Time Rate**

Chief Keller explained the research that was conducted (see attached). Chief Keller asked the rate be increased from \$17.10 an hour to \$20.00 an hour. Brenda Benton suggested that this be addressed further during the 2013 budget preparation. All were in agreement.

**IX. Adjournment**

Commissioner White motioned to adjourn

Commissioner Hayward second

All were in favor

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Absent  
Dennis Williams, President

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Winslow Parker, Vice President

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Garland Hayward, Commissioner

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Frank White, Commissioner

Attest: \_\_\_\_\_  
Brenda Benton, Town Manager

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Joseph Gardner, Commissioner