

TOWN OF PRINCESS ANNE  
PRESIDENT AND TOWN COMMISSIONERS  
TOWN MEETING MINUTES  
December 5, 2011 @ 7:00 pm  
Garland Hayward Youth Center  
30660 Hampden Avenue  
Princess Anne, MD 21853

In Attendance: President Dennis Williams, Vice President Winslow Parker, Commissioner Garland Hayward, Commissioner Joseph Gardner, Town Manager Brenda Benton, Code Compliance/Public Works Director Tracy Grangier, Chief of Police Scott Keller, GHYC Facilities Director Mark Thomas, Town Attorney Paul Wilber and AR/AP Clerk Deborah Hrusko.

- I. Call to order  
President Williams called the meeting to order
- II. Pledge of Allegiance
- III. Approval of Meeting Minutes  
Town Meeting Minutes – 11/7/2011  
Work Session – 11/21/2011  
  
Vice President Parker motioned to approve the meeting minutes  
Commissioner Gardner second  
All were in favor
- IV. PKS Audit Presentation Fiscal 011  
Boyd Bounds, Michael Kleger and Ginger Heatwole from PKS reviewed the audit (see attached)
- V. Support Washington High School Boosters/Athletics Proclamation  
Commissioner Gardner read the proclamation for the Soccer Team (see attached)  
President Williams read the Boosters proclamation (see attached)
- VI. Amend Fiscal 012 Budget by Public Safety Grants  
Lets - Advanced Crime Scene Investigation \$1,410.00  
Brenda Benton asked for a motion to amend the Fiscal 012 budget to include the grant  
Commissioner Hayward motioned to amend the budget

Vice President Parker second  
All were in favor

- VII. Critical Area Ordinance (Second Reading)  
Paul Wilber reviewed the ordinance  
Vice President Parker motioned to adopt the ordinance  
Commissioner Hayward second  
All were in favor
- VIII. Moratorium First Floor Apartments in the C-1 Zoning District  
Emergency Ordinance Discussion  
Paul Wilber reviewed the verbiage that he felt was adequate to clarify the moratorium.  
The Commissioners agreed to set the first reading at the January 3<sup>rd</sup> meeting.
- IX. 154-10 Parking Restrictions  
No Parking William Street Amendment (First Reading)  
Paul Wilber reviewed the amendment to the ordinance (see attached)  
Commissioners agreed to pass for a second reading
- X. Department Head Report  
Tracy Grangier gave her report (see attached)  
Mark Thomas gave his report (see attached)  
Chief Keller's report was in the folders (see attached)
- XI. Town Manager Report  
Brenda Benton gave her report (see attached)
- XII. Citizens Comments  
No comments
- XIII. Commissioners Comments  
Commissioner Hayward commented on how nice Richard Crumbacker's building looked on Somerset Ave. Commissioner Hayward congratulated everyone for the great job that has been done financially in the town.  
  
Vice President Parker spoke about a visiting Bishop at his church and how the bishop complimented the town.

Commissioner Gardner thanked Brenda Benton and her staff on the outcome of the audit. He thanked Tracy Grangier and her staff for how good the town looks.

Commissioner Gardner also stressed the importance of the Hub Zone.

President Williams also thanked Brenda Benton and her staff for the good job on the audit. He also thanked Chief Keller for the security at the parade.

Commissioner Hayward motioned to go into closed session

Vice President second

All were in favor

IX. Closed Session – Personnel Matters/Legal Advice

Discussion ensued

Vice President Parker motioned to go into open session

Commissioner Gardner second

All were in favor

XV. Adjournment

Vice President Parker motioned to adjourn

Commissioner Hayward second

All were in favor

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Dennis Williams, President

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Winslow Parker, Vice President

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Garland Hayward, Commissioner

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Frank White, Commissioner

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Joseph Gardner, Commissioner

Attest: \_\_\_\_\_

Brenda Benton, Town Manager

