

**TOWN OF PRINCESS ANNE  
PRESIDENT AND TOWN COMMISSIONERS  
WORK SESSION/PUBLIC HEARING  
MEETING MINUTES  
May 16, 2011 @ 7:00 pm  
LOCATION: Garland Hayward Youth Center  
30660 Hampden Avenue  
Princess Anne, MD 21853**

**In Attendance:** President Dennis Williams, Vice President Winslow Parker, Commissioner Garland Hayward, Commissioner Frank White, Commissioner Joseph Gardner, Town Manager Brenda Benton, Chief of Police Scott Keller, Code Compliance/Public Works Director Tracy Grangier, Facilities Director Mark Thomas, Town Attorney Paul Wilber and AR/AP Clerk Deborah Hrusko.

**I. Call to Order**

President Williams called the meeting to order

**I. Work Session – Trash Collection Program**

Brenda Benton asked the Commissioners for any comments they may have about the Trash Collection Program. Commissioner Gardner expressed his concern for residents that may be on a fixed income and unable to pay the full amount. Brenda said that in the past the residents were allowed to make payment arrangements. Town Attorney will draft authority to consider payment arrangements in the Solid Waste Ordinance before the second reading.

**II. Work Session – Budget Tune-Up**

Brenda Benton reviewed information that was presented (see attached)

**III. Announce Intent to apply for Maryland Community Development Block Grant for Paving**

Tracy Grangier announced the intent to apply for the CDBG Grant. The grant would be used to pave necessary streets and she announced those streets.

The Commissioners were in agreement.

**IV. Town Policy on issuance of Permits if taxes are unpaid**

Tracy asked the Commissioners to adopt a policy stating that no permits would be issued if there are real estate taxes owed on the property. Paul Wilber stated that the policy would have to be done by a resolution. He also stated that the policy should include real estate, personal property and any taxes that are owed.

Consensus was taken to have Paul Wilber draw up a resolution  
All agreed.

The Work Session portion of the meeting was closed and the Public  
Hearing was opened.

#### **V. Public Hearing**

- **Relay for Life Proclamation**

President Williams read the proclamation (see attached). Vicki Nelson was present to accept the proclamation.

- **Trash Collection**

The first reading of the Ordinance was conducted by the Town Attorney Paul Wilber.

Citizens Comments were called for.

David Donohoe asked how much revenue the trash fees would generate. He stated that he was pleased that this program would be mandatory.

Commissioner Gardner stated that the fees had become necessary.

The second reading and passage will be performed at the June 16, 2011 Town Meeting.

- **2012 Budget**

President Williams read the 2012 Budget Ordinance as a review for anyone who had not heard it yet.

Citizen comments were called for.

Richard Crumbacker asked about balancing the budget and being able to carry a fund balance? Brenda replied that any reserve funds for paying down the deficit would show in the contingency.

- **CDBG Block Grant Resolution**

President Williams read the Resolution (see attached)

Citizen comments were called for. There were none.

Commissioner White made a motion to pass and adopt the resolution.  
Commissioner Hayward second  
All were in favor

#### **IV. Adjournment**

Vice President Parker motioned to adjourn the meeting

Commissioner White second  
All were in favor

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Dennis Williams, President

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Winslow Parker, Vice President

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Garland Hayward, Commissioner

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Frank White, Commissioner

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Joseph Gardner, Commissioner

Attest: \_\_\_\_\_  
Brenda Benton, Town Manager