

**TOWN OF PRINCESS ANNE
PRESIDENT AND TOWN COMMISSIONERS
WORK SESSION
MEETING MINUTES
August 15, 2011 @ 6:00 pm
LOCATION: Town Hall
30489 Broad Street
Princess Anne, MD 21853**

In Attendance: President Dennis Williams, Vice President Winslow Parker, Commissioner Garland Hayward, Commissioner Frank White, Town Manager Brenda Benton, Code Compliance/Public Works Director Tracy Grangier, Chief of Police Scott Keller, Chris Mason (substituting for Town Attorney Paul Wilber) and AP/AR Clerk Deborah Hrusko

I. Call to Order

President Williams called the meeting to order.

Brenda Benton asked if some housekeeping business could be handled.

- a. A joint meeting between the Town Commissioners and the GHYC Board will be held on Monday, August 22, 2011 at the Youth Center at 6:00 pm.
- b. Metropolitan United Methodist Church has asked to Commissioners and Department Heads to attend their 125th year celebration. It was decided to take a head count to see who would like to attend.
- c. The Commissioners were invited by the Somerset County Board of Education to attend the "Gathering for Teachers" on Wednesday, August 17, 2011. Four will possibly be attending.

II. Ethics Commission Planning

Chris Mason spoke with the Commissioners about the ordinance and he answered several questions and concerns the Commissioners had. The Commissioners asked Chris what procedures were required to request exemption from the State of Maryland in this matter. They asked Chris to draft a letter to the State to request exempt status.

Commissioner White asked for consensus to have the attorney draft a letter exempt status.

All agreed.

III. Sustainable Communities Designation

Brenda read her report and reviewed the information she provided (see attached).

Brenda asked the Commissioners to please review the information and contact her with any questions and/or comments.

Brenda asked for a consensus from the Commissioners to go forward with an ordinance allowing the town to apply for the Sustainable Community Designation.

All agreed.

Vice President Parker commended Brenda and her staff on how much work was put into the information that was provided. He asked that his comments be put on record.

President Williams also commended Brenda and her staff.

Commissioner Hayward stated that he attended the Community Meeting held by the Police Department at Princess Anne Townhouses.

IV. Budget Review

Brenda reviewed the monthly budget (see attached). Every department finished July below their budget.

V. Adjournment

Commissioner Hayward motioned to adjourn the meeting

Vice President Parker second

All were in favor

Dennis Williams, President

Winslow Parker, Vice President

Garland Hayward, Commissioner

Frank White, Commissioner

Absent
Joseph Gardner, Commissioner

Attest: _____
Brenda Benton, Town Manager